

## Educational Consortium OSAO

**Educational Consortium OSAO** will start using electronic invoices as the preferred way of receiving your bills. Our objective is to reduce cost both for us and for you. Electronic invoicing also makes environmental gains and security and speed in data transmission.

You can submit electronic invoices to us free of charge and easily browser-based Supplier Portal. You can register for a new supplier for the supplier portal at <https://www.laskuhotelli.fi/portaali>. Select the units for which you bill.

You can send also your paper invoices to our address: Educational Consortium, *branch and unit name*, 003709924453, PL 5016, 02066 DOCUSCAN, FINLAND.

If you have any queries about this change, please contact us at [osao.ostoreskontra@monetra.fi](mailto:osao.ostoreskontra@monetra.fi).

Our VAT code is **FI09924453** for all our *branches and units*:

### Units:

- The Administrative unit (YPPI)
- Student Services unit (OPPI)
- Real Estate Services (KIPA)
- Haukipudas unit (HAU)
- Kaukovainio, Services unit (KAUP)
- Kaukovainio, Technic unit (KAUT)
- Kempele-Liminka unit (KELI)
- Kontinkangas unit (KON)
- Muhos unit (MUH)
- Pudasjärvi unit (PUD)
- Taivalkoski unit (TAI)